Student Name:       Student ID #:       Date of Birth:

Student Preferred Name:       Gender:  Age:

# Grade:

**Date of Referral by Professional** *(school psychologist, physician, outside professional, etc.):*

🞻

**Date Packet Completed by School:**

🞻

**School of Attendance:**        **Counselor:**

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| --- | --- | --- |
| **CONTACT 1** | Name:       | Relationship to Student:       |
| Address:     Work #:      Home #:       Other #:       Email:      Is this contact a Legal Guardian? [ ]  Yes [ ]  No  |
| **CONTACT 2** | Name:       | Relationship to Student:       |
| Address:     Work #:      Home #:       Other #:       Email:      Is this contact a Legal Guardian? [ ]  Yes [ ]  No  |

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|  **Reason for Referral** | VERIFICATION STATEMENT | ADDITIONAL DOCUMENTS NEEDED |
| [ ]  Medical | Physician or Certified Registered Nurse Practitioner statement  | Student with Disabilities:* 2 Copies of revised IEP
* 504 Plan
 |
| [ ]  Concurrent | Physician or Certified Registered Nurse Practitioner statement  | Student with Disabilities:* 2 copies of revised IEP
* 504 Plan

 All students:  Health Appraisal  |
| [ ]  Pregnancy | Physician or Certified Registered Nurse  Practitioner statement* Expected date of delivery

      | Student with Disabilities:* 2 copies of revised IEP
* 504 Plan
 |
| [ ]  Emotional Condition | School psychologist, licensed clinical psychologist or licensed psychiatrist statement | Student with Disabilities: * 2 copies of revised IEP
* 504 Plan

All students: Reentry Plan |
| [ ]  Administrative Placement Only  | Placement Letter  | Student with Disabilities:* 2 copies of revised IEP
* 504 Plan

  |
| [ ]  Teen Parent Alternative Program:[ ]  On Line[ ]  Annapolis location *(recommendation only)*  | Not applicable | * TPAP Application
* Revised IEP
* 504 Plan
* Copy of the baby’s immunization record
 |

**Include copies of the following:**

❑ Completed ‘Records Release Authorization’

❑ Revised IEP *(for students receiving special education services)*

❑Student’s schedule *(Referrals for high school seniors must include list of required courses for graduation.)*